

ALPHARETTA CARDIOLOGY, L.L.C.

5755 North Point Parkway, Suite 270

Alpharetta, GA 30022

Telephone 678-762-0910

Fax 678-762-0920

MARLENE L. BLAISE, M.D., F.A.C.C.

Alpharetta Cardiology, LLC Office Policies

No children or pets allowed in the office. Our liability insurance policy covers adults only.

Only patients will be taken to the exam rooms for examination and testing. Dr. Blaise will examine the patient. If the patient wants his/ her family to be involved, we will bring them back to the room after the initial exam. All questions will be answered.

You must come to recommended appointments to get your medication(s) refill. If you miss an appointment, you will be given 30 days to reschedule without interruption in medication refill.

We will call your daytime number with lab results, procedure results 24-48 hours after completion or availability. Please call our office if you have not heard from us in 48 hours. Please listen to your voice mail before calling the office back.

If you are more than 20 (twenty) minutes late for your appointment, we reserve the right to reschedule your appointment or see you after all scheduled patients have been seen.

There is a fee for appointments that are cancelled without proper notice. There is a \$30 fee for appointments cancelled less than 24 hours in advance. There is a \$50 fee for testing that is cancelled less than 24 hours in advance. There is an additional fee of \$135 for nuclear testing that is cancelled less than 24 hours in advance.

Payments are due within 30 days of receiving a statement. After 90 days, three monthly statements, and a phone call, if no payment has been made, then we will send your account to collections.

Co-Pays are due at the time of your appointment.